

Instructor's Guide (Abridged) to

Neehr Perfect[®]

educational EHR

- I. Request a Neehr Perfect individual instructor subscription.
- II. Activate your Neehr Perfect subscription.

Throughout this guide, you will see astrisks (*) in the content. This indicates that additional information is written on “sticky notes” in the left margin. These will contain tips and tricks for your success.

***NOTE:** Look for me if for additional info as I contain tips and tricks for success!

***NOTE:** It is the school's responsibility to keep the roster provided to Neehr Perfect up to date.

I. Request a Neehr Perfect instructor subscription.

When your school subscribes to Neehr Perfect, your name will be submitted to Neehr Perfect and an EHR subscription account will be set up for you.

The Neehr Perfect contact person or department at your school will submit a roster* of all health professions staff or faculty names and school faculty ID's to Neehr Perfect.

Neehr Perfect grants only the individuals named on the roster potential access to the Neehr Perfect EHR.

Confirm with the appropriate contact person or department at your school that you are included in the roster submitted to Neehr Perfect.

II. Activate your Neehr Perfect subscription.

Go to www.NeehrPerfect.com and click "SUBSCRIBE." Or, go directly to <http://www.neehrperfect.com/subscribe>

Confirm your account:

- 1) Enter and confirm the full name of your school.
- 2) Enter your last name and student/faculty ID.
- 3) Confirm or correct your preferred email address.

Activate your subscription:

- 1) Click confirm to complete the activation. The subscription has been pre-paid.
- 2) You will receive an emailed receipt of your activation from Neehr Perfect.
- 3) Within 48 hours you will receive a welcome email with your Neehr Perfect sign in credentials from donotreply@neehrperfect.com.

***NOTE:** If you receive an "unable to locate your account" message, contact the individual or department at your school, and confirm you're on the roster. ...

If you are listed on the roster but still get the message, confirm that the roster information submitted to Neehr Perfect is correct